



CITY OF MOUNT VERNON
CITY HALL
FINANCE DEPARTMENT
 MOUNT VERNON, N.Y. 10550

REAL PROPERTY TRANSFER TAX RETURN
Pursuant to Chapter 234 of the code of the City of Mount Vernon

Please Print	FOR DEPARTMENT USE ONLY
(Grantee/Buyer) _____ Name _____ Address _____ Zip Code _____	
(Grantor/Seller) _____ Name _____ Address _____ Zip Code _____	
(Grantee's Att'y) _____ Name _____ Address _____ Zip Code _____	
(Grantor's Att'y) _____ Name _____ Address _____ Zip Code _____	
LOCATION OF PROPERTY TRANSFERRED	
Address _____	
City Tax Map _____ Section _____ Block _____ Lot _____	
DATE OF DELIVERY OF DEED TO GRANTEE _____ 19 _____	

TOTAL AMOUNT DUE (from back of form)

MAKE CERTIFIED CHECK PAYABLE TO THE ORDER OF THE CITY OF MOUNT VERNON

NOTES:

1. This return must be completed and filed with the Comptroller of the City of Mount Vernon.
2. The tax due thereon must be paid within thirty (30) days after the delivery of the deed by the grantor to the grantee but before the recording of such deed. This return must be filed by both the grantee and the grantor whether or not a tax is due thereon and although the consideration for the deed is \$100,000. or less.
3. Where the transfer is by a corporation in liquidation or to a corporation in exchange for capital stock, submit balance sheet.
4. Penalty of 8% of the tax due for the first month of delay plus interest at the rate of 1 ½ % of such tax for each additional month of delay must be added if payment is not made on or before the due date.

AFFIDAVIT OF GRANTEE

I swear (or affirm) that this return, including the accompanying schedules or statements, has been examined by me, and is, to the best of my knowledge and belief, a true and complete return, made in good faith, pursuant to Chapter 234, Section 234-48 of the Code of the City of Mount Vernon and the regulations issued under authority thereof.

Sworn to and subscribed to before me

(Name of Grantee)

This ____ day of _____, 19 ____

Signature of Officer Administering Oath

(Signature of owner, partner officer of corporation, etc.)

AFFIDAVIT OF GRANTOR

I swear (or affirm) that this return, including the accompanying schedules or statements, has been examined by me, and is, to the best of my knowledge and belief, a true, and complete return, made in good faith, pursuant to Chapter 234, Section 234-48 of the Code of the City of Mount Vernon and the regulations issued under authority thereof.

Sworn to and subscribed to before me

(Name of Grantor)

This ____ day of _____, 19 ____

Signature of Officer Administering Oath

(Signature of owner, partner, officer of corporation.)



CITY OF MOUNT VERNON
Computation of Real Property Transfer Tax

Date of Contract of Sale _____

SECTION I

Use only for property located wholly within City of Mount Vernon

1. Total consideration paid or required to be paid (cash and non cash)	\$ _____
	100,000.00
2. Exclusion	_____
3. Amount subject to tax (line 1 less line 2).....	_____
4. Tax due – 1% of line 3.....	_____
5. Add – Penalty and Interest (See note 2 & 4 on front of form).....	_____
6. Total Tax, Penalty & Interest Due (enter here and as total amount due on front of form).....	\$ _____

SECTION II

Use only for property located partly within and partly without city of Mount Vernon

1. Total consideration paid or required to be paid (cash and non cash).	\$ _____
	100,000.00
2. Exclusion	_____
3. Amount subject to Pro-Ration (line 1 less line 2)	_____
4. Full value of property located within City of Mount Vernon	\$ _____
5. Full value of property located outside City of Mount Vernon	_____
6. Total full value (line 4 & line 5)	_____
7. Percentage of total full value of property located within City of Mount Vernon (line 4 ÷ line 6)	_____
8. Amount subject to tax (line 7 x line 3)	_____
9. Tax Due – 1% of line 8	_____
10. Add – Penalty and interest due (see note 2 & 4 on front of form	_____
11. Total tax, penalty & interest due (enter here and as total amount due on front of form)	\$ _____